### Date Stamp
For City Use Only

### To Be Filled Out By Applicant

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<th><strong>Project Name:</strong></th>
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<th><strong>Tax Assessor’s Number(s):</strong></th>
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| **Project Street Address**
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<th><strong>or Access Street:</strong></th>
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### Submittal Requirements

#### Application
One original (which must contain an original signature) and one copy must be provided. Whenever possible, originals must be signed in blue. Please identify the original document.

#### Supporting Documents
One original (which must contain an original signature), where applicable, and one copy (if an original is not applicable, two copies must be provided).

#### Full-size Drawings
Two copies of the required drawings must be provided.

#### Submitting Applications
Should an agent submit the application, a notarized Owner/Applicant Agreement must accompany the application.

#### Attached Submittal Checklist
Please refer to attached Submittal Checklist for further information.

**Note:** when submitting this application, please do not copy or include the Submittal Checklist sheets attached to the back of this application.

### Applications Will Not Be Accepted
unless these basic requirements are met and the submittal packet is deemed counter complete.
CITY OF BAINBRIDGE ISLAND
CLEARING PERMIT APPLICATION
FORM MUST BE COMPLETED IN INK, PREFERABLY BLUE.
PENCIL WILL NOT BE ACCEPTED.

GENERAL INFORMATION

1. Name of property owner: ________________________________
   Address: ______________________________________________
   Phone: _______________ E-mail: _______________ Fax: ____________

   *If the owner of record as shown by the county assessor’s office is not the applicant, the owner’s signed and notarized Owner/Applicant Agreement must accompany this application.*

2. Applicant/Contact: ________________________________
   Address: ______________________________________________
   Phone: _______________ E-mail: _______________ Fax: ____________

3. Clearing Contractor: ________________________________
   Address: ______________________________________________
   Phone: _______________ E-mail: _______________ Fax: ____________

4. Please give the following parcel information:

<table>
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<tr>
<th>Assessor’s parcel number</th>
<th>Parcel size</th>
<th>Is property developed?</th>
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<tr>
<td></td>
<td></td>
<td>☐ Yes ☐ No</td>
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5. Detailed description of proposal:

   ______________________________________________________
   ______________________________________________________
   ______________________________________________________
   ______________________________________________________

6. If proposal clears less than 7000 square feet, provide a description of how erosion requirements are met. *(If greater than 7000 square feet, attach Clearing Permit Stormwater Pollution Prevention Plan [CLR-SWPPP]).*
7. Does the site contain an environmentally sensitive area as defined in the Critical Areas Ordinance (Chapter 16.20, Bainbridge Island Municipal Code) □ Yes □ No □ Unknown
   If yes, check as appropriate:
   □ wetland* □ wetland buffer*
   □ geologically hazardous area** □ zone of influence**
   □ stream* □ stream buffer*
   □ slope buffer** □ fish and wildlife habitat area

* If your site includes a wetland or wetland buffer, a wetland report may be necessary with your application.
** If your site includes a geologically hazardous area or is within the zone of influence as defined in Bainbridge Island Municipal Code 16.20, a geotechnical report may be necessary with your application.

8. Will the timber be sold? □ Yes □ No □ Unknown

9. Is the clearing going to result in the removal of more than 5,000 board feet? □ Yes □ No □ Unknown

10. Is clearing planned within 200 feet of ordinary high water (OHWM is generally where shoreline vegetation changes from salt tolerant to upland plants)? □ Yes □ No □ Unknown

11. Are there underlying/overlying agreements on the property? □ Yes □ No □ Unknown
   If yes, check as appropriate and provide a copy of the decision document:
   □ contract rezone □ Planned Unit Development (PUD) □ variance □ prior subdivision
   □ Site Plan Review □ Master Planned Development (MPD) □ Conditional Use Permit (CUP) □ Forest Practices Act (FPA)
   □ shoreline permit □ Reasonable Use Exception (RUE)

Under which jurisdiction was the approval given?
□ City of Bainbridge Island □ Kitsap County Approval date: _______________________

12. Name(s) of planning department personnel who may be familiar with this project:

______________________________

I hereby certify that I have read this application and know the same to be true and correct.

______________________________ Date

Signature of owner or authorized agent*

*If signatory is not the owner of record, the attached “Owner/Applicant Agreement” must be signed and notarized.
GENERAL SUBMITTAL REQUIREMENTS

Applications must be submitted in person at
the City of Bainbridge Island, Department of Planning and Community Development.
A complete application shall include all applicable items listed below.

1. An application form provided by the city with the signatures of all property owners or an
owner/applicant agreement with the notarized signatures of all property owners.

2. A plot plan on a base map containing the following information:
   a. date of drawing or revision, north arrow, adjoining roadways and appropriate scales;
   b. prominent physical features of the property including, but not limited to, geological
      formations, critical areas and watercourses;
   c. general location, type, range of size, and conditions of trees and ground cover;
   d. identification by areas of trees and ground cover that are to be removed, and
      information on how the trees or areas are delineated in the field;
   e. any existing improvement on the property including, but not limited to, existing
      cleared areas, structures, driveways, ponds, and utilities;
   f. information indicating the method of drainage and erosion control, during and
      following the clearing operation; and
   g. information explaining how property lines are identified.

3. Copies of any underlying or overlying permits with any conditions of approval on the subject
parcel.

4. Vicinity map and detailed directions to the site.

5. Description of how applicant will address erosion control requirements if less than 7000
square feet of bare ground is created. If greater than 7000 complete clearing stormwater plan.
Owner/Agent Agreement

The undersigned is (are) the owner(s) of record of the property identified by the Kitsap County Assessor’s account number ________________________, located at ____________________________, Bainbridge Island, Washington. The undersigned hereby gives (give) consent and approval to

to act on his/her (their) behalf as his/her (their) agent to proceed with an application for (please check all items that apply):   ☐ preapplication conference
   ☐ planning permits
   ☐ construction permits (i.e. building, water/sewer availability, right-of-way, etc)
on the property referenced herein. This agreement authorizes the agent to act on the owner’s behalf for the above checked applications through (date or specific phase) ____________________.

OWNER OF RECORD                DATE                OWNER OF RECORD                DATE

STATE OF WASHINGTON        )
   ) SS.
COUNTY OF KITSAP          )

On this __________ day of __________, 20____, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared:

to me known as the individual(s) described in and who executed the foregoing instrument, and acknowledged to me that he/she/they signed and sealed the said instrument, as his/her/their free and voluntary act and deed for the uses and purposes therein mentioned, and on oath stated that he/she/they was (were) authorized to execute said instrument.

WITNESS MY HAND AND OFFICIAL SEAL, hereto affixed the day and year in this certificate above written.

________________________________________
Notary Public in and for the State of Washington

Residing at ____________________________

My appointment expires: __________________