**VEGETATION MANAGEMENT PERMIT APPLICATION**

Form must be completed in ink, preferably blue. Pencil will not be accepted.

**SUBMITTAL REQUIREMENTS**

<table>
<thead>
<tr>
<th>APPLICATION</th>
<th>One original (which must contain an original signature) and five copies must be provided. Whenever possible, originals must be signed in blue. Please identify the original document.</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUPPORTING DOCUMENTS</td>
<td>One original (which must contain an original signature), where applicable, and five copies (if an original is not applicable, six copies must be provided).</td>
</tr>
<tr>
<td>FULL-SIZE DRAWINGS</td>
<td>Six copies of the required drawings must be provided. Drawings must be folded and 18” x 24” in size. No construction drawings or other sized drawings will be accepted unless specifically requested.</td>
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<tr>
<td>REDUCED DRAWINGS</td>
<td>Two copies of the drawings reduced to 11” x 17” must be provided.</td>
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<tr>
<td>SUBMITTING APPLICATIONS</td>
<td>Applications must be submitted in person by either the owner or the owner’s designated agent. Should an agent submit the application, a notarized Owner/Agent Agreement must accompany the application (owner/app agreement attached). If a planner has been assigned to your project, an appointment for submittal must be made with that planner.</td>
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<tr>
<td>FEES</td>
<td>Please call the Department of Planning &amp; Community Development for submittal fee information.</td>
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<tr>
<td>ATTACHED SUBMITTAL CHECKLIST</td>
<td>Please refer to attached Submittal Checklist for further information. NOTE: when submitting this application, please do not copy or include the Submittal Checklist sheets attached to the back of this application.</td>
</tr>
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</table>

Applications will not be accepted unless these basic requirements are met and the submittal packet is deemed counter complete.
A. GENERAL INFORMATION

1. Name of property owner: __________________________________________________________________________
   Address: _______________________________________________________________________________________
   Phone: __________________________________________________________________________________________
   Fax: ___________________________________________________________________________________________
   E-mail: _________________________________________________________________________________________

   Name of property owner: ________________________________________________________________________
   Address: _______________________________________________________________________________________ 
   Phone: _________________________________________________________________________________________ 
   Fax: __________________________________________________________________________________________ 
   E-mail: _______________________________________________________________________________________

   If the owner(s) of record as shown by the county assessor's office is (are) not the agent, the owner's (owners') signed and notarized authorization(s) must accompany this application.

2. Applicant/Agent: ______________________________________________________________________________
   Address: _______________________________________________________________________________________
   Phone: _________________________________________________________________________________________
   Fax: __________________________________________________________________________________________
   E-mail: _______________________________________________________________________________________

3. Timber operator: ______________________________________________________________________________
   Address: ______________________________________________________________________________________
   Phone: _________________________________________________________________________________________
   Fax: __________________________________________________________________________________________
   E-mail: _______________________________________________________________________________________

4. Planning department personnel familiar with site: _________________________________________________
5. Description of proposal:


6. Driving directions to site:


7. Please give the following existing parcel information:

<table>
<thead>
<tr>
<th>Assessor’s Parcel Number</th>
<th>Parcel Owner</th>
<th>*Lot Area</th>
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Use additional sheet if necessary

Total of all parcels:

* As defined in Bainbridge Island Municipal Code 18.12.050

8. Legal description (or attach):


9. Current comprehensive plan, zoning and shoreline designations and use of subject parcel(s):

<table>
<thead>
<tr>
<th>Lot Number</th>
<th>Comp Plan Designation</th>
<th>Zoning Designation</th>
<th>Shoreline Designation</th>
<th>Current Use</th>
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</thead>
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DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT
280 MADISON AVENUE NORTH • BAINBRIDGE ISLAND, WA • 98110-1812
PHONE: (206) 842-2552 • FAX: (206) 780-0955 • EMAIL: pcd@bainbridgewa.gov
www.bainbridgewa.gov
September 2012 PAGE 1 WILL BE GENERATED BY THE CITY AT TIME OF SUBMITTAL Page 4 of 7
10. Does the site contain an environmentally sensitive area as defined in Critical Areas Ordinance (Bainbridge Island Municipal Code Chapter 16.20)? □ yes □ no □ unknown

If yes, check as appropriate:

☐ wetland* □ 15%+ slopes** □ agricultural lands
☐ wetland buffer* □ 40% slopes** □ archeological site
☐ stream* □ unstable slopes or soils** □ frequently flooded area
☐ stream buffer* □ slope buffer** □ protected habitat area

* If your site includes a wetland or wetland buffer, a wetland report is required with your application.
** If your site includes a geohazard area as defined in Bainbridge Island Municipal Code 16.20, a geotechnical report may be required with your application.

11. Are there underlying/overlying agreements on the property? □ yes □ no □ unknown

If yes, check as appropriate and provide a copy of the decision document:

☐ CUP Conditional Use Permit □ SPR Site Plan Review
☐ MPD Master Planned Development □ SPT Short Plat
☐ PUD Planned Unit Development □ SSDP Shoreline Permit
☐ REZ Contract Rezone □ SUB Prior Subdivision
☐ RUE Reasonable Use Exception □ VAR Zoning Variance
☐ Other:

Under which jurisdiction was the approval given?
☐ City of Bainbridge Island □ Kitsap County Approval date: ______________

12. Is there any other information which is pertinent to this project? □ yes □ no

If yes, please explain:

_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________

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September 2012 PAGE 1 WILL BE GENERATED BY THE CITY AT TIME OF SUBMITTAL Page 5 of 7
13. Which vegetation management plan are you proposing? (See BIMC 16.22.060 for standards.)
   □ conversion harvest plan    □ selective harvest plan

14. Has a Department of Natural Resources Forest Practice Permit been submitted?
   □ yes    □ no

15. Do you intend to develop the property within the next ten years?
   □ yes    □ no

16. When do you propose to conduct the harvest?
    __________________________________________

17. Approximate harvest area acreage:
    __________________________________________

18. If harvest area is greater than 1 acre, a National Pollutant Discharge Elimination System (NPDES) permit from the Washington State Department of Ecology (DOE) is required.
   Has a NPDES permit been submitted to the DOE?    □ yes    □ no

19. Approximate acreage of forested area (with trees greater than 20’ in height):
    ____________________________

20. How will the trees be designated for removal and retention?
    __________________________________________

21. Has any timber harvesting occurred in the last 6 years?
    □ yes (attach DNR permit)    □ no

22. How will the property lines and property corners be marked in the field?
    __________________________________________

23. What erosion control method will be used? (Please attach an erosion control plan if necessary.)
   □ silt fencing    □ Grass seeding of disturbed areas
   □ straw bales    □ Others:
   □ water-bar skid trails

24. Mark the proposed haul route on the vicinity map.
I hereby certify that I have read this application and know the same to be true and correct.

*Signature of owner or authorized agent ___________________________ Date ___________________________

Please Print

*Signature of owner or authorized agent ___________________________ Date ___________________________

Please Print

*Signature of owner or authorized agent ___________________________ Date ___________________________

Please Print

*If signatory is not the owner of record, the attached “Owner/Agent Agreement” must be signed and notarized.
CITY OF BAINBRIDGE ISLAND

VEGETATION MANAGEMENT PERMIT
APPLICATION
FORM MUST BE COMPLETED IN INK, PREFERABLY BLUE.
PENCIL WILL NOT BE ACCEPTED.

SUBMITTAL DOCUMENTS

Please attach a site assessment plan/harvest plan drawn to engineering scale which meets the harvest standards of BIMC 16.22.060. The plan needs to include the following:

1. All boundaries;
2. Existing stands of trees, specifying predominant species, species mix and age class;
3. Location of sensitive areas and buffers as designated under Chapter 16.20; designated open space, and designated scenic and/or wildlife corridors;
4. Proposed areas to remain in forest;
5. Proposed areas to be cleared of vegetation;
6. Proposed areas to be thinned of trees;
7. All existing and proposed access roads;
8. Proposed areas to be thinned of trees;
9. All existing and proposed access roads;
10. Proposed log landing areas;
11. Any structures on the property;
12. Topography, at 20 foot intervals. A U.S.G.S. Map is acceptable;
13. All adjacent residences with 1 ½ times the height of the trees to be felled; and
14. Name, address and phone number of the timber operator.

Attach the following, when applicable;

1. Open space management plan, if the application is part of an existing or proposed subdivision.
2. Greenways, scenic road, view or wildlife corridor plans, if the project site is part of these designated corridors.
3. An environmental checklist.
Owner/Agent Agreement

The undersigned is (are) the owner(s) of record of the property identified by the Kitsap County Assessor’s account number ____________________________, located at ____________________________, Bainbridge Island, Washington. The undersigned hereby gives (give) consent and approval to

to act on his/her (their) behalf as his/her (their) agent to proceed with an application for (please check all items that apply):

- ☐ preapplication conference
- ☐ planning permits
- ☐ construction permits (i.e. building, water/sewer availability, right-of-way, etc)

on the property referenced herein. This agreement authorizes the agent to act on the owner’s behalf for the above checked applications through (date or specific phase) ____________________________.

__________  ____________  ____________  ____________
Owner of record   Date   Owner of record   Date

STATE OF WASHINGTON   )
COUNTY OF KITSAP   )

On this ______ day of __________, 20___, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared:

to me known as the individual(s) described in and who executed the foregoing instrument, and acknowledged to me that he/she/they signed and sealed the said instrument, as his/her/their free and voluntary act and deed for the uses and purposes therein mentioned, and on oath stated that he/she/they was (were) authorized to execute said instrument.

WITNESS MY HAND AND OFFICIAL SEAL, hereto affixed the day and year in this certificate above written.

Notary Public in and for the State of Washington
Residing at ____________________________
My appointment expires: ____________________________