



Ad Hoc Committee Formation Request

Resolution 2010-15

Requested by: Bill Knobloch Request date: 4/26/10

Name of Committee Proposed: Senior Community Center Small Task Group

Procedural Authority/Governance Manual Reference(s): Governance Manual 2.1.7 and Capital Facilities Plan (CFP)

Purpose/Scope of Work: Project is part of CFP which includes City financial authorization as obligated by the bond. Bond money to be used to complete current repairs, some reconfiguration and improve interior layout.

Specific task deliverable(s) (recommendation, report, etc.): To recommend budgetary strategy and benefits realized, and to advise about risks, quality and timeliness of repair improvements to existing facility.

Link to Council/Dept work plan: Council bond approval

Reports to: City Council City Manager Public participation/education required? Yes No

Staff support required? Yes No Sunset date: When project completed

If Yes, in what form (notes, technical, etc.): Public Works Engineering permits if needed; group will take own notes for record.

City Manager's comments: The small task group is established according to the rules of the Governance Manual. It has been revised to comply with Council comments of April 21, 2010. SMc

Members: See attached membership list and organizational chart.

Proposed Motion: I move to authorize the Senior Community Center Small Task Group as described on the revised ad hoc committee formation request form dated April 26, 2010, as illustrated organizationally on the attached graphic, and to appoint Councilmembers Knobloch, Brackett and Lester as City Council representatives.

Date action taken:

SENIOR COMMUNITY CENTER SMALL TASK GROUP

MEMBERSHIP

Attachment to Ad Hoc Committee Request Form dated 4/26/10

- **1-3 City Council Representatives**
- **1. BISSC Board/Representative**
- **1 Public Safety Representative**
- **1. BIAHC Board Representative**
- **1 Community Representative**
- **1 Parks and Recreation District Representative**

SENIOR COMMUNITY CENTER SMALL TASK GROUP ORGANIZATIONAL CHART

Attachment to Ad Hoc Committee Request Form dated 4/26/10

