



SAMPLE ORDER OF BUSINESS

This Supplementary Policy was adopted by Council Motion as follows: “I move that the City Council approve the following sample order of business for Council business meetings in accordance with the procedures set forth in articles 7.1 and 8.8 of the City of Bainbridge Island Governance Manual. Such “Sample Order of Business” shall serve as a guideline.”

Business Meetings of the Council shall be conducted as follows: provided, however, that the Presiding Officer may, during a Council meeting, rearrange items on the agenda to conduct the business before the Council more expeditiously (article 8.8).

Announce Executive Session (if applicable)

Brief Summary Reports (if applicable)

Presiding Officer’s Report

Chair Reports

City Manager’s Report

Call to Order by the Presiding Officer (7:00 PM)

Pledge of Allegiance

Roll Call

Acceptance or Modification of Agenda / Conflict of Interest Disclosure

Public Comment (20 minutes)

Public Hearing (if any)

Consent Agenda

Ordinances (1st/2nd Reading)

Resolutions

Unfinished Business

New Business

Emerging Issues/1st touches

Adjournment

Approved March 24, 2010 City Clerk Certification RL