

# reader's guide

## **Budget Document Organization**

The City's budget contains legally required budget information, descriptive information and various graphs and tables to assist the reader's understanding. It is divided into the following sections:

### **Introduction**

The budget message is written by the Mayor and provides information regarding the organization, values and strategic goals of the City, the budget process and financial policies as well as an overview of the community. This section includes:

- Mayor's Letter
- Vision, Mission, Core Values and Strategic Goals
- City Organizational Chart
- Budget Guidelines, Basis of Accounting and City Fund Structure

### **Summary**

The section presents an overview of 2008 Budget and includes:

- Overall Final 2008 Budget
- Sources and Uses of Funds Charts
- Lists of Budgeted Professional and Intergovernmental Services
- Unfunded Mandates and Fiscal History

### **Financial Position**

The Financial Position section includes information related to the City's cash and reserves, its Comprehensive Facilities Plan and related six year financing plan as well as an analysis of the City's financial debt capacity.

### **Revenue and Expenditures**

This section includes information regarding details of revenue and expenditures and includes:

- Revenue Assumptions, Charts of Various Revenue Sources
- Details of Grants, Interfund Transfers, Debt Service and Debt Limitations
- Citywide Salary Chart

### **Departments**

The Departments section includes individual department organization charts, budgetary information, 2007 accomplishments and 2008 workplan goals.

### **Appendix**

The Appendix includes:

- Breakdown of the 2008 Budget By Fund
- List of 2008 Budget Ordinances and Resolutions
- Glossary
- Acronyms List

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