

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING JANUARY 22, 2009
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:00 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Kirk Robinson, and Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Discuss "Local State Parks" before "Lid Lift Expenditure Process".

BOARD CONSENT

APPROVAL OF MINUTES: Upon making the following revisions to the minutes of the January 8, 2009 regular board meeting, Chair Swolgaard stated the minutes stand approved as corrected: DeWitt: Page 2 change "Mack's Dam" to "Mac's Dam"; Cross: Page 3, change "expressed remorse" to "extended sympathy"; change "the roof is scheduled to begin" to "work on the roof is scheduled to begin"; change "Barret" to "Barrett". Executive Director Lande requested that corrections to the minutes be kept to content issues. In addition on page 2: it was clarified that the state parks transfer is best addressed by the Capital Facilities Committee rather than the Parkland Acquisition Committee since it does not involve the purchase of new land.

APPROVAL OF PAYMENTS: MSC: Robinson/DeWitt: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

<u>Fund Name</u>	<u>Fund No.</u>	<u>Batch No.</u>	<u>Batch Date</u>	<u>Amount</u>	<u>Pre-Approv by Exec.</u>
General Fund	94952	348538	1/12/09	27,440.32	1/2/09
General Fund	94952	348824	1/20/09	33,765.70	1/8/09
General Fund	94952	349596	1/21/09	77,258.48	
General Fund	94952		Jan. Payroll	192,663.54	
Capital Imprv Fund	94955	348673	1/20/09	36,698.44	1/9/09

UNFINISHED BUSINESS

LOCAL STATE PARKS: Commissioner Robinson said a recent meeting was held with WA State Parks to discuss the possible transfer of Fort Ward and Fay Bainbridge State Parks to the Park District. Attending were WA State Park representatives, Regional Director Dan Hoch and the manager of the island's state parks Bob Chalfant, District staff Terry Lande and Arlan Elms, and Capital Facilities Committee members Swolgaard and Robinson. At this meeting, District staff presented a list of items that would need to be addressed if the two state parks were taken on by the Park District. Dan Hoch said the primary intent of the meeting was to learn whether the Park District is interested in taking on the parks. The Park District has since scheduled a meeting with the three local state legislators in early February to solicit their help in the transfer of the two state parks. Executive Director Lande said District staff walked the state parks this week with Bob Chalfant to assess their condition. He said it appears unlikely that the sewer treatment plant at Fay Bainbridge will be going in, and that aside from the question of camping, nothing has surfaced as a major concern. He said staff will be looking into use restrictions and liability issues including any that could be related to the prior military site at Fort Ward. Terry Lande said many people have told him they are pleased the Park District is interested in taking on the state parks.

LID LIFT EXPENDITURE PROCESS: Executive Director said staff is beginning to work on how the lid lift funds will be tracked, especially in regard to the approximate 75%/25% split. He said that with the increased costs related to taking

on more parkland, and now possibly the island's two state parks, how the 25% portion will be used is becoming a more critical issue. He said this will be addressed more at the board retreat, but wanted to mention that a timeline will be needed soon which outlines steps to create an amended 2009 budget incorporating lid lift funds.

GENERAL BUSINESS

RESOLUTION 2009-01: BATTLE POINT PARK SOCCER FIELD RENOVATION: Executive Director Lande said this resolution clarifies in one document the many steps the Park District has taken to bring the Battle Point Park soccer field renovation project to the point where construction can begin. He outlined its main points saying a public hearing and comment period was held, the SEPA process was conducted by the City of Bainbridge Island granting approval for the project, the SEPA decision was appealed, the Hearing Examiner ruled in favor of the project, and that with official approvals in place construction can now begin. He said the resolution also outlines who the District will be working with to construct the project (KCD - King County Directors' Association, Atlas Track & Tennis, Inc., etc), and the costs and funding sources involved. He said that since going out in the board packets, the following small revisions have been made to the resolution: include full company name of contractors involved in the project, change a comma to a semi-colon, and correct the spelling of the word "contributions". A copy of the revised version was presented to the Board for their review. During board discussion, Commissioner Robinson said that in regards to the third "Whereas" he recollected saying a plan to renovate the fields could come from anyone, not just the BI Youth Soccer Club. He did not feel it was necessary to revise the resolution. Commissioner DeWitt said this project has gone through a lengthy process involving 5 board chairs, and expressed thanks to Laura Sachs and John Slope with BIYSC, as well as Commissioners Robinson and Swolgaard, for their work on the project. **MSC: DeWitt/Cross: That Resolution 2009-01, pertaining to the Battle Point Park soccer field renovation and the beginning of construction, be adopted.**

RESOLUTION 2009-02: PUGET SOUND REGIONAL COUNCIL: Perry Barrett said this resolution is part of a new annual certification process required for any agency that may want to apply for grants from Puget Sound Regional Council during the year. He said this resolution allows the Park District to apply for grants through PSRC for projects such as the Meigs segment of the Sound to Olympics trail proposal, which was endorsed by the Board with a motion at a prior board meeting (pending resolution of any conservation easement issues). During board discussion, Commissioner Robinson asked if the conservation easement issue has been cleared up. Senior Planner Perry Barrett said this issue pertains to the Meigs parcel that is owned by the City, and that as he understands it, is being worked on by the City and Land Trust. Commissioner Cross asked for two revisions: 1) Under third Whereas, change "from its Capital Improvement Program" to "in its Capital Improvement Program"; 2) Under fifth Whereas, eliminate the word, "that" after "PSRC". **MSC: DeWitt/Robinson: That Resolution 2009-02, authorizing annual certification with Puget Sound Regional Council, be adopted, once amended with the above revisions.**

DIRECTOR'S REPORT

Recreation Services Director: John DeMeyer: Registration is going well despite the economy's downturn; work is underway to repair the Teen Center water damage which appears to have been caused by freezing pipes; the focus groups held last week to gather community input went well; the Recreation Division will have a retreat Monday to plan for the upcoming year; more cooperative programming with the Bainbridge Athletic Club is being explored.

Park Services Director: Arlan Elms: Staff toured the state parks recently and learned the infrastructure, especially the pavement, is in poor condition and needs development and maintenance work; a site plan is being prepared by a landscape architect for Eagledale park which will include the area where the caretaker trailer once stood; the roof at Camp Yeomalt should be done in several weeks, after which the cabin will be boarded up until costs have been assessed and funds raised for Phase II; work has begun on Nute's Dam with the installation of a construction road

that will later become a pathway; staff will work with contractors next week as preparations are made to begin the soccer field project.

Executive Director: Terry Lande: Staff is working to incorporate the board revisions into the comprehensive plan; Randy Witt's last day at the City of Bainbridge Island was today; signs will be posted at Battle Point Park tomorrow to give notice of the upcoming soccer field renovation, as well as the tree removal needed for either project related reasons or because they are aging and becoming hazardous. As part of the shoreline restoration project, logs and pilings treated with creosote will be removed in several weeks from Hawley Cove Park, the Strawberry Packing Plant, and the Lumkin property. Terry Lande asked if the Board was in agreement with this. Board members concurred, and made the following motion: **MSC: Robinson/Cross: That the City of Bainbridge Island be encouraged to**

pursue an agreement with DNR to remove all creosote-treated logs and pilings within the City's jurisdiction. At a recent meeting with the City regarding open space and property transfers, the parcels were categorized in three groups: 1) Simple transfers: City owned property with no encumbrances; 2) Encumbered properties: City will keep these as an asset until paid off, and until then will lease them to the Park District who will be solely responsible for their management; 3) Properties with other issues: Examples are Waterfront Park, Strawberry Packing Plant, Pritchard Park. Terry Lande said the City is interested in moving quickly with the first two groups, but that the City's attorney cannot address these at this time. He asked the Board if they would be willing to have the District's attorney prepare the necessary lease and transfer documents. **MSC: Robinson/DeWitt: That the Executive Director be directed to work with the Park District's attorney to start the process of developing these agreements to present to the City.**

UPCOMING MEETINGS & EVENTS: 1/24/09: Board Retreat; 1/27/09: IGWG meeting; 2/8/09: Battle Point soccer field groundbreaking; 2/19/09: Comprehensive plan work session.

BOARD MEMBER ITEMS:

- Commissioner Cross said the Parkland Acquisition Committee (PAC) met for the first time on January 13. It was attended by 6 of the 7 committee members, ex officio members Commissioners Cross and DeWitt, and District staff Barrett and Elms. Cyndy Holtz was selected as the initial chair.
- Commissioner Robinson mentioned that meetings to receive community input on development projects in parks will need to be held soon.

WRITTEN COMMUNICATIONS

Emails from local State representatives Phil Rockefeller and Christine Rolfes have been received related to Fort Ward and Fay Bainbridge State Parks.

MEETING ADJOURNED TO EXECUTIVE SESSION at 7:13 pm for discussion of potential litigation and real estate, with announced time to reconvene at 7:50 pm.

MEETING RECONVENED at 7:50 pm and **ADJOURNED TO EXECUTIVE SESSION** at 7:52 pm for continued discussion of the above items, with announced time to reconvene at 8:25 pm.

MEETING RECONVENED at 8:25 pm and **ADJOURNED TO EXECUTIVE SESSION** at 8:27 pm for continued discussion of the above items, with announced time to reconvene at 8:45 pm.

MEETING RECONVENED at 8:45 pm and **ADJOURNED** at 8:46 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____
John Thomas Swolgaard

BY: _____
Lee Cross

BY: _____
Kirk B. Robinson

BY: _____
Kenneth R. DeWitt

ATTEST: _____
David L. Shorett - Secretary