

Natural Resources Building
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STATE OF WASHINGTON

RECREATION AND CONSERVATION OFFICE

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CORR LOG
42430

January 7, 2009

Peter Namtvedt Best
280 Madison Ave N
Bainbridge Island, WA 98110

RE: Strawberry Plant Restoration Construction 2008
IAC# 08-1971R

Dear Mr. Best:

Salmon Recovery Funding Board Members (SRFB) took final action on the above listed project at their December 15, 2008 meeting in Olympia, WA. The project referenced above is approved for funding.

The purpose of this letter is to request that your organization complete the attached "Milestone Worksheet". Milestones are a management tool designed to benefit SRFB and project sponsors alike. Specifically, milestones represent target completion dates for significant stages of your project.

Staff use established milestones to set a Project Agreement completion date, evaluate project progress, and to assist in the decision making process such as granting Project Agreement time extensions and awarding subsequent grants. A Project Agreement cannot be executed without these important milestone dates.

Please complete the enclosed worksheet by determining which milestones apply to your project and by identifying timelines for reaching those milestones. Promptly return the completed worksheet and we can begin discussing which milestones to include in your Project Agreement.

Enclosed is a State Agreement Checklist reflecting specific materials required before a Project Agreement can be issued. Your prompt attention to these materials will provide a smooth transition into the active period of your project. N/A

If you have any questions concerning this requirement, or need other assistance, you may reach me at (360) 902-2953 or send an e-mail to tara.galuska@rco.wa.gov. Thank you for your attention to this matter.

Sincerely,

Handwritten signature of Tara Galuska in cursive.

Tara Galuska
Project Manager

Enclosure

Recreation and Conservation Funding Board • Salmon Recovery Funding Board • Washington Biodiversity Council
POST-MILESTONE Washington Invasive Species Council • Forum on Monitoring Salmon Recovery and Watershed Health

CITY OF
BAINBRIDGE ISLAND

JAN - 9 2009

DEPT OF PLANNING &
COMMUNITY DEVELOPMENT

