

I. Permittee Information	
Permittee Name City of Bainbridge Island	Permittee Coverage Number WAR04-5503
Contact Name Melva Hill	Phone Number 206.780.3724
Mailing Address 280 Madison Ave. N.	
City Bainbridge Island	State Zip + 4 WA 98110-1812
Email Address mhill@ci.bainbridge-isl.wa.us	

II. Regulated Small MS4 Location										
Jurisdiction City of Bainbridge Island	<table border="1"> <tr> <th colspan="3"><i>Entity Type: Check the box that applies</i></th> </tr> <tr> <th>County</th> <th>City/Town</th> <th>Other</th> </tr> <tr> <td></td> <td>X</td> <td></td> </tr> </table>	<i>Entity Type: Check the box that applies</i>			County	City/Town	Other		X	
<i>Entity Type: Check the box that applies</i>										
County	City/Town	Other								
	X									
Major Receiving Water(s) Puget Sound										

III. Relying on another Governmental Entity	
<p>If you are relying on another governmental entity to satisfy one or more of the permit obligations, list the entity and briefly describe the permit obligation(s) they are implementing on your behalf below. <i>Attach a copy of your agreement with the other entity to provide additional detail.</i></p>	
Name of Entity:	Permit Obligation(s):

IV. Certification

All annual reports must be signed and certified by the responsible official(s) of permittee or co-permittees. Please print and sign this page of the reporting form and mail it (with an original signature) to Ecology at the address noted below. An electronic signature will not suffice.

I certify under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that Qualified Personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for willful violations.

Name *Christopher Wierzbicki* Title ACTING CITY ENGINEER Date 3-31-08

Name CHRISTOPHER WIERZBICKI Title _____ Date _____

Name _____ Title _____ Date _____

Name _____ Title _____ Date _____

Name _____ Title _____ Date _____



OFFICE OF THE MAYOR

280 Madison Avenue North
Bainbridge Island, WA 98110-1812

February 12, 2008

Sarah Davenport-Smith
Municipal Stormwater Specialist
Department of Ecology
Water Quality Program
3190-160th Avenue SE
Bellevue, WA 98008-5452

RE: WAR04-5503, Signature Authority Representative

Dear Ms. Davenport-Smith


This correspondence designates the position of City Engineer as the duly authorized representative on behalf of the City of Bainbridge Island for information and reports requested by the Department of Ecology. The City Engineer has responsibility for the overall development and implementation of the City's stormwater management program.

I make this designation in accordance with the City of Bainbridge Island's NPDES Phase II permit Section G19.B2, which states that, as the ranking elected official, I have the authority to designate an alternate person to provide signature authority on my behalf.


Should you require additional information or documentation, please contact my office at 842-2545.

Thank you for your attention to this matter.

Sincerely,


Darlene Kordonowy
Mayor

Concurrence of City Engineer:


Robert Earl, PE, City Engineer
City of Bainbridge Island

DARLENE KORDONOWY, MAYOR
Phone: (206) 842-2545 Fax: (206) 780-8600
mayor@ci.bainbridge-isl.wa.us
www.ci.bainbridge-isl.wa.us

PLEASE label any information in attachments with corresponding question numbers.

NOTE: Items that have future compliance dates must still be answered to indicate status.

NOTE: Some [bracketed language] is included to provide clarification or to address errors.

PLEASE indicate reporting year and your jurisdiction in Line 1, above.

PLEASE refer to the INSTRUCTIONS tab for assistance filling out this table.

PLEASE review your work for completeness and accuracy. Save this worksheet as you go!

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
1. Attached annual written update of Permittee's Stormwater Management Program (SWMP), including applicable requirements under S5.A.2 and S9?	Y		ATTACHED	Attachment 1: CITY OF BAINBRIDGE ISLAND STORMWATER MANAGEMENT PLAN 2008
2. Attached a copy of any annexations, incorporations or boundary changes resulting in an increase or decrease in the Permittee's geographic area of permit coverage during the reporting period, and implications for the SWMP as per S9.E.3?	N		REQUIREMENT DOES NOT APPLY	
3. Implemented an ongoing program for gathering, tracking, maintaining, and using information to evaluate SWMP development, implementation and permit compliance and to set priorities? (S5.A.3)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
4. Began tracking costs or estimated costs of the development and implementation of the SWMP? (Required no later than January 1, 2009, S5.A.3.a)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
5. SWMP includes an education program aimed at residents, businesses, industries, elected officials, policy makers, planning staff and other employees of the Permittee? (S5.C.1)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable	
6.	Distributed appropriate information to target audiences identified in the area served by the MS4? (<i>Required</i> by February 15, 2009, S5.C.1.a)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
6b.	Please mark a Y next to audiences targeted in Y/N/NA box:				
i	General Public	N			
ii	Home-based business	N			
iii	Elected officials	N			
iv	Developers	N			
v	Contractors	N			
vi	Permittee Employees	N			
vii	Residents	N			
viii	Businesses	N			
ix	Policy makers	N			
x	Engineers	N			
xi	Property managers	N			
xii	Homeowners	N			
xiii	Mobile businesses	N			
xiv	Industries	N			
xv	Landscapers	N			
xvi	Planning Staff	N			
7.	Tracked the types of public education and outreach activities implemented? (<i>Required</i> by February 15, 2009, S5.C.1.b and S5.A.3.b)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
7b.	Number of activities implemented:		0		
8.	Measured the understanding and adoption of the targeted behaviors among targeted audiences? (<i>Required</i> by February 15, 2009, S5.C.1.b)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable	
9.	Provided opportunities for the public to participate in the decision making processes involving the development, implementation and updates of the Permittee's SWMP? <i>(Required by February 15, 2008, S5.C.2.a)</i>	Y		WATERSHED COUNCIL; WATER RESOURCES OPEN HOUSE; AGENDA ITEMS ON CITY COUNCIL ALLOW FOR PUBLIC COMMENT; ENVIRONMENTAL TECHNICAL ADVISORY COMMITTEE	
10.	Developed and implemented a process for public involvement and consideration of public comments on the SWMP? <i>(Required by February 15, 2008, S5.C.2.a)</i>	Y		COMMENT SHEET AVAILABLE ON THE WEB TO ALLOW FOR SUBMITTING WRITTEN COMMENT ON THE SWMP OR PROGRAM ELEMENTS	
11.	Made the most current version of the SWMP available to the public? <i>(S5.C.2.b)</i>	Y			
12.	Posted the SWMP on your website? <i>(S5.C.2.b)</i>	Y			
12b.	NOTE website address in <i>Attachment</i> field:				www.ci.bainbridge-isl.wa.us
13.	Initiated or implemented an ongoing program to detect and remove illicit connections and illegal discharges into the Permittee's MS4? <i>(Required August 19, 2011, S5.C.3)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
14.	Developed and currently maintain a map of your MS4? <i>(Required by February 15, 2011, S5.C.3.a)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
14b.	[Initiated a program to develop and maintain a map of all connections to the MS4 authorized or allowed by the Permittee after the Permit effective date? <i>(S5.C.3.a.ii)</i>]	N		IN PROCESS-DEVELOPING STANDARD FORMWORK FOR STAFF TO UTILIZE WHEN REPORTING CONNECTIONS	

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
15. Map shows the location of all known municipal separate storm sewer outfalls, receiving waters and structural stormwater BMPs owned, operated, or maintained by the Permittee? <i>(Required by February 15, 2011, S5.C.3.a.i)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
16. Map shows all storm sewer outfalls with a 24 inch nominal diameter or larger, or an equivalent cross-sectional area for non-pipe systems and includes tributary conveyances, associated drainage areas and land use? <i>(Required by February 15, 2011, S5.C.3.a.i)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
17. Map shows geographic areas served by the Permittee's MS4 that do not discharge stormwater to surface waters? <i>(Required by February 15, 2011, S5.C.3.a.iii)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
18. Map has been made available upon request? <i>(S5.C.3.a.iv)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED	
19. Developed and implemented regulatory actions necessary to effectively prohibit non-stormwater, illegal discharges, and/or dumping into the Permittee's MS4? <i>(Required by August 15, 2009, S5.C.3.b)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
20. Developed and implemented an ongoing program to detect and address non-stormwater discharges, spills, illicit connections and illegal dumping into the Permittee's MS4? <i>(Required by August 19, 2011, S5.C.3.c)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
21. Developed procedures for locating priority areas likely to have illicit discharges, including at a minimum: evaluating land uses and associated business/industrial activities present; areas where complaints have been registered in the past; and areas with storage of large quantities of materials that could result in spills? (<i>Required</i> by August 19, 2011, S5.C.3.c.i)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
22. Implemented field assessment activities, including visual inspection of priority outfalls identified during dry weather, and for the purposes of verifying outfall locations, identified previously unknown outfalls, and detected illicit discharges? (<i>Required</i> by August 19, 2011, S5.C.3.c.ii)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
23. Prioritized receiving waters for visual inspection? (<i>Required</i> by February 15, 2010, S5.C.3.c.ii)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
24. Conducted field assessments for three high priority water bodies? (<i>Required</i> by February 15, 2011, S5.C.3.c.ii)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
25. Conducted field assessments on at least one high priority water body? (<i>Required</i> annually after February 15, 2011, S5.C.3.c.ii)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
26. Developed and implemented procedures for characterizing the nature of, and potential public or environmental threat posed by, any illicit discharges found by or reported to the Permittee? (<i>Required</i> by August 19, 2011, S5.C.3.c.iii)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
27. Developed and implemented procedures for tracing the source of an illicit discharge; including visual inspections, and when necessary, opening manholes, using mobile cameras, collecting and analyzing water samples, and/or other detailed inspection procedures? <i>(Required by August 19, 2011, S5.C.3.c.iv)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
28. Developed and implemented procedures for removing the source of the discharge, including notification of appropriate authorities; notification of the property owner; technical assistance for eliminating the discharge; follow-up inspections; and escalating enforcement and legal actions if the discharge is not eliminated? <i>(Required by August 19, 2011, S5.C.3.c.v)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
29. Informed public employees, businesses, and the general public of hazards associated with illegal discharges and improper disposal of waste? <i>(Required by August 19, 2011, S5.C.3.d)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
30. Distributed appropriate information to target audiences identified pursuant to S5.C.1? <i>(Required by August 19, 2011, S5.C.3.d.i)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
31. Publicized a hotline or other local telephone number for public reporting of spills and other illicit discharges? <i>(Required by February 15, 2009, S5.C.3.d.ii)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
31b. Number of calls received:		0		
31c. Number of follow-up actions taken:		0		

Question	Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable	
32	Tracked the number and type of spills? <i>(Required by August 19, 2011, S5.C.3.e)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
32b.	Number of spills:		0		
33	Tracked the number of illicit discharges identified? <i>(Required by August 19, 2011, S5.C.3.e)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
33b.	Number of illicit discharges identified:		0		
34	Tracked the number inspections made for illicit connections? <i>(Required by August 19, 2011, S5.C.3.e)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
34b.	Number of inspections:		0		
35	Received feedback from [IDDE] public education efforts? <i>(Required by August 19, 2011, S5.C.3.e)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
36	Attached report on [IDDE] public education efforts? <i>(Required by August 19, 2011, S5.C.3.d, S5.C.3.e)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
37	Municipal field staff responsible for identification, investigation, termination, cleanup, and reporting of illicit discharges, improper disposal and illicit connections are trained to conduct these activities? <i>(Required by August 15, 2009, S5.C.3.f.i)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
37b.	Number of trainings provided:		0		
37c.	Number of staff trained:		0		
38	Provided follow-up training as needed to address changes in procedures, techniques or requirements? <i>(Required by August 15, 2009, S5.C.3.f.i)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
38b.	Number of trainings provided:		0		
38c.	Number of staff trained:		0		

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable	
39	Developed and implemented an ongoing training program on the identification of an illicit discharge/connection, and on the proper procedures for reporting and responding to the illicit discharge/ connection for all municipal field staff, which, as part of their normal job responsibilities, might come into contact with or otherwise observe an illicit discharge or illicit connection to the storm sewer system? <i>(Required by February 15, 2010, S5.C.3.f.ii.)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
39b.	Number of trainings provided:		0		
39c.	Number of staff trained:		0		
40	Developed, implemented and enforced a program to reduce pollutants in stormwater runoff to a regulated small MS4 from new development, redevelopment and construction site activities? <i>(Required by August 15, 2009, S5.C.4)</i>	N		PROGRAM IS DEVELOPED AND IMPLEMENTED BUT WILL NOT BE FULLY ENFORCED UNTIL AUGUST 15, 2009.	
41	Applied stormwater runoff program to all sites that disturb a land area 1 acre or greater, including projects less than one acre that are part of a larger common plan of the development or sale? <i>(Required by August 15, 2009, S5.C.4)</i>	Y			
42	Applied stormwater runoff program to private and public development, including roads? <i>(Required by August 15, 2009, S5.C.4)</i>	Y			

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
43 Applied the Technical Thresholds in Appendix 1 to all sites 1 acre or greater, including projects less than one acre that are part of a larger common plan of the development or sale? (<i>Required by August 15, 2009, S5.C.4</i>)	Y			
44 Adopted and implemented regulatory mechanism (such as an ordinance) necessary to address run-off from new development, redevelopment and construction site activities? (<i>Required by August 15, 2009, S5.C.4.a</i>)	Y			
45 Retained existing local requirements to apply stormwater controls at smaller sites or at lower thresholds than required pursuant to S5.C.4?	Y			
46 The ordinance or other enforceable mechanism includes the minimum requirements, technical thresholds, and definitions in Appendix 1 (or an equivalent approved by Ecology under the NPDES Phase I Municipal Stormwater Permit) for new development, redevelopment, and construction sites? (<i>Required by August 15, 2009, S5.C.4.a.i</i>)	Y			
47 The ordinance or other enforceable mechanism includes exceptions and variance criteria equivalent to those in Appendix 1? (<i>Required by August 15, 2009, S5.C.4.a.i., and Section 6 of Appendix 1</i>)	N		THIS REQUIREMENT IS UNDER COMPARISION REVIEW WITH BIMC 15.20.	

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
48 Were exceptions or variances to the minimum requirements in Appendix 1 granted? <i>(Required by August 15, 2009, S5.C.4.a.i., and Section 6 of Appendix 1)</i>	N		NO EXCEPTIONS GRANTED	
48b. If so, how many were granted?		0		
49 The ordinance or other enforceable mechanism includes a site planning process and BMP selection and design criteria that, when used to implement the minimum requirements in Appendix 1 (or equivalent approved by Ecology under the Phase I Permit) will protect water quality, reduce the discharge of pollutants to the maximum extent practicable and satisfy the State requirement under Chapter 90.48 RCW to apply all known, available and reasonable methods of prevention, control and treatment (AKART) prior to discharge? <i>(Required by August 15, 2009, S5.C.4.a.ii)</i>	Y		BAINBRIDGE ISLAND MUNICIPAL CODE SECTION 15.20 SURFACE AND STORMWATER MANAGEMENT. THIS CODE ADOPTS THE DEPARTMENT OF ECOLOGY'S STORMWATER MANAGEMENT MANUAL FOR WESTERN WASHINGTON.	
49b. Cite documentation to meet this requirement in <i>Attachment</i> field:				BIMC SECTION 15.20 SURFACE AND STORMWATER MANAGEMENT
50 The ordinance or other enforceable mechanism provides the legal authority, through the approval process for new development, to inspect private stormwater facilities that discharge to the Permittee's MS4? <i>(Required by August 15, 2009, S5.C.4.a.iii)</i>	Y		BAINBRIDGE ISLAND MUNICIPAL CODE SECTION 15.21 STORMWATER FACILITY MAINTENANCE PROGRAM	

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
51 The ordinance or other enforceable mechanism allows non-structural preventive actions and source reduction approaches such as Low Impact Development (LID) Techniques to minimize the creation of impervious surfaces and minimize the disturbance of native soils and vegetation? (<i>Required</i> by August 15, 2009, S5.C.4.a.iv)	Y		LID PRACTICES ARE ALLOWED UNDER BAINBRIDGE ISLAND MUNICIPAL CODE 15.20.090.5	
52 If the ordinance or regulatory mechanism allows construction sites to apply the Erosivity Waiver in Appendix 1, Minimum Requirement #2, does it include appropriate, escalating enforcement sanctions for construction sites that provide notice to the Permittee of their intention to apply the waiver but do not meet the requirements (including timeframe restrictions, limits on activities that result in non-stormwater discharges, and implementation of appropriate BMPs to prevent violations of water quality standards) to qualify for the waiver? (If waiver is allowed, the qualification is <i>required</i> by August 15, 2009, S5.C.4.a.v)	N		NO WAIVERS ALLOWED	
53 Developed and implemented a permitting process to address runoff from new development, redevelopment and construction site activities with plan review, inspection, and enforcement capability? (<i>Required</i> by August 15, 2009, S5.C.4.b)	N		PERMITTING AND REVIEW PROCESS IS IN PLACE. CONSISTANT ENFORCEMENT IS MISSING FROM THE PROGRAM. IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER FURTHER DEVELOPMENT	

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable	
54	Applied permitting process to all sites that disturb a land area 1 acre or greater, including projects less than one acre that are part of a larger common plan of the development or sale? <i>(Required by August 15, 2009, S5.C.4.b)</i>	Y			
55	Reviewed Stormwater Site Plans for new development and redevelopment projects? <i>(Required by August 15, 2009, S5.C.4.b.i)</i>	Y			
55b.	Number of site plans reviewed during the reporting period:		199		
56	Inspected, prior to clearing and construction, all known development sites that have a high potential for sediment transport as determined through plan review based on definitions and requirements in Appendix 7 Determining Construction Site Sediment Potential? <i>(Required by August 15, 2009, S5.C.4.b.ii)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
56b.	Number of [qualifying] sites inspected [prior to clearing and construction] during the reporting period:		0	NUMBER OF INSPECTIONS NOT TRACKED.	
57	Inspected construction-phase stormwater controls at all known permitted development sites during construction to verify proper installation and maintenance of required erosion and sediment controls? <i>(Required by August 15, 2009, S5.C.4.b.iii)</i>	Y		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER REVIEW AND REVISION.	
57b.	Number of sites inspected during [the construction phase for] the reporting period:		0	NUMBER OF INSPECTIONS NOT TRACKED.	

Question	Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable	
58	Enforced as necessary based on the inspection at new development and redevelopment projects? (<i>Required</i> by August 15, 2009, S5.C.4.b.iii)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
58b.	Number of enforcement actions taken during the reporting period:		0	NOT TRACKED	
59	Inspected [qualifying] permitted development sites upon completion of construction and prior to final approval or occupancy to ensure proper installation of permanent stormwater controls such as stormwater facilities and structural BMPs? (<i>Required</i> by August 15, 2009, S5.C.4.b.iv and v)	Y		IMPLEMENTATION DATE HAS NOT ARRIVED	
59b.	Number of [qualifying] sites known during the reporting period:		0	NUMBER NOT TRACKED.	
59c.	Number of [qualifying] sites inspected during the reporting period:		0	NUMBER OF INSPECTIONS NOT TRACKED.	
60	Verified a maintenance plan is completed and responsibility for maintenance is assigned [for qualifying projects]? (<i>Required</i> by August 15, 2009, S5.C.4.b.iv)	Y		BAINBRIDGE ISLAND MUNICIPAL CODE 15.21 STORMWATER FACILITY MAINTENANCE INCLUDES THE REQUIREMENT FOR AN O/M MANUAL AND A RECORDED DECLARATION OF COVENANT	
61	Enforced [regulations] as necessary based on the inspection? (<i>Required</i> by August 15, 2009, S5.C.4.b.iv)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
61b.	Number of enforcement actions taken during the reporting period:		0	AMOUNT NOT TRACKED	
62	Developed and implemented an enforcement strategy to respond to issues of non-compliance [with the regulations for qualifying projects]? (<i>Required</i> by August 15, 2009, S5.C.4.b.vi)	N		IMPLEMENTATION DATE HAS NOT ARRIVED	

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
63	Did the Permittee choose to allow construction sites to apply the Erosivity Waiver in Appendix 1, Minimum Requirement #2? (S5.C.4.b.vii)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
63b.	If yes, how many waivers were allowed ?		0		
64	Developed and implemented a long-term operation and maintenance (O&M) program for post-construction stormwater facilities and BMPs? (<i>Required</i> by August 15, 2009, S5.C.4.c)	Y		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
65	Adopted an ordinance or other regulatory mechanism that clearly identifies the party responsible for maintenance, requires inspection of facilities and establishes enforcement procedures? (<i>Required</i> by August 15, 2009, S5.C.4.c.i)	Y		BAINBRIDGE ISLAND MUNICIPAL CODE SECTION 15.21 STORMWATER FACILITY MAINTENANCE PROGRAM	
66	Inspected post-construction stormwater controls, including structural BMPs, at new development and redevelopment projects? (<i>Required</i> by August 15, 2009, S5.C.4.c)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
66b.	Number of sites inspected during the reporting period:		0	IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
66c.	Number of structural BMPs inspected during the reporting period:		0	IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
66d.	Number of enforcement actions taken during the reporting period:		0	IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable	
67	Established maintenance standards that are as protective, or more protective, of facility function as those specified in Chapter 4 of Volume V of the 2005 Stormwater Management Manual for Western Washington ? (<i>Required</i> by August 15, 2009, S5.C.4.c.ii)	Y		BAINBRIDGE ISLAND MUNICIPAL CODE SECTION 15.21 STORMWATER FACILITY MAINTENANCE PROGRAM	
68	Performed timely maintenance as per S5.C.4.c.ii? (<i>Required</i> by August 15, 2009, S5.C.4.c.ii)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
68b.	Attached documentation of any maintenance delays. (<i>Required</i> by August 15, 2009, S5.C.4.c.ii)	N		IMPLEMENTATION DATE HAS NOT ARRIVED	
69	Annually inspected all stormwater treatment and flow control facilities (other than catch basins) permitted by the Permittee according to S5.C.4.b. unless there are maintenance records to justify a different frequency? (<i>Required</i> by August 15, 2009, S5.C.4.c.iii)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
70	If using reduced inspection frequency, Attached documentation as per S5.C.4.c.iii? (<i>Required</i> by August 15, 2009, S5.C.4.c.iii)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
71 Inspected all new stormwater treatment and flow control facilities owned or operated, including catch basins, for new residential developments that are a part of a larger common plan of development or sale, every 6 months during the period of heaviest house construction (i.e., 1 to 2 years following subdivision approval) to identify maintenance needs and enforce compliance with maintenance standards as needed? (<i>Required</i> by August 15, 2009, S5.C.4.c.iv)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
71b. Number of facilities inspected during the reporting period:		0	IMPLEMENTATION DATE HAS NOT ARRIVED	
72 Implemented a procedure for keeping records of inspections and enforcement actions by staff, including inspection reports, warning letters, notices of violations, other enforcement records, maintenance inspections and maintenance activities? (<i>Required</i> by August 15, 2009, S5.C.4.d)	N		IMPLEMENTATION DATE HAS NOT ARRIVED	
73 Provided copies of the Notice of Intent for Construction Activity and Notice of Intent for Industrial Activity to representatives of proposed new development and redevelopment? (S5.C.4.e)	Y		COMPLIED	

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
74 All staff responsible for implementing the program to control stormwater runoff from new development, redevelopment, and construction sites, including permitting, plan review, construction site inspections, and enforcement were trained to conduct these activities? <i>(Required by August 15, 2009, S5 C 4 f)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
74b. Number of trainings provided:		0		
74c. Number of staff trained:		0		
75 Developed and implemented an operations and maintenance (O&M) program that includes a training component and has the ultimate goal of preventing or reducing pollutant runoff from municipal operations? <i>(Required by February 15, 2010, S5.C.5)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
76 Adopted maintenance standards as protective, or more protective, of facility function as those specified in Chapter 4 of Volume V of the 2005 Stormwater Management Manual for Western Washington ? <i>(Required by February 15, 2010, S5.C.5.a)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
77 Performed timely maintenance as per S5.C.5.a.ii? <i>(Required by February 15, 2010, S5.C.5.a.ii)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
77b. Attached documentation of any maintenance delays. <i>(Required by February 15, 2010, S5.C.5.a.ii)</i>	N		IMPLEMENTATION DATE HAS NOT ARRIVED	

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
78	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
78b.		53		
78c.		26		
79	N		IMPLEMENTATION DATE HAS NOT ARRIVED	
80	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
80b.		53		
80c.		19		
81	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
81b.		1215		
81c.		1165		
81d.		1165		
82	Y		CITY OF BAINBRIDGE ISLAND PUBLIC WORKS ROAD MAINTENANCE MANUAL MARCH 2003 ESTABLISHES THE BEST MANAGEMENT PRACTICES TO MEET THIS CONDITION.	

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
83 Established and implemented policies and procedures to reduce pollutants in discharges from all lands owned or maintained by the Permittee and subject to this Permit, including but not limited to: parks, open space, road right-of-way, maintenance yards, and stormwater treatment and flow control facilities? (Required by February 15, 2010, S5.C.5.g)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
84 Initiated or implemented an operations and maintenance (O&M) program that includes a training component and has the ultimate goal of preventing or reducing pollutant runoff from municipal operations? (Required by February 15, 2010, S5.C.5.h.)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
84b. Number of trainings provided:		0		
84c. Number of staff trained:		0		
85 Initiated or implemented a Stormwater Pollution Prevention Plan (SWPPP) for all heavy equipment maintenance or storage yards, and material storage facilities owned or operated by the Permittee in areas subject to this Permit that are not required to have coverage under the Industrial Stormwater General Permit? (Required by February 15, 2010, S5.C.5.i)	N		IMPLEMENTATION DATE HAS NOT ARRIVED; PROGRAM UNDER DEVELOPMENT	
86 Is there an approved Total Maximum Daily Load (TMDL) applicable to stormwater discharges from a MS4s owned or operated by the Permittee?	N		DOES NOT APPLY	

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
87	NA		DOES NOT APPLY	
88	NA		DOES NOT APPLY	
89	NA		DOES NOT APPLY	
90	NA		DOES NOT APPLY	
90b.	NA		DOES NOT APPLY	
91	NA		DOES NOT APPLY	
92	Y			

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
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VII. Information Collection, BMP Evaluation, and Monitoring

Complete Part A for all annual reports.

NOTE: Please note in Row 1 of the table if you have no information to report.

NOTE: Please limit your entries to 255 characters per cell. You may include additional information in your Supplemental Documentation attachment and reference it below with the page number.

A. Information Collection

Briefly describe any stormwater monitoring, studies, or type of information collected and analyzed during the reporting period. (S8.B.1)	Who/how to contact for additional information?
1. Bainbridge Island has conducted freshwater stream sampling, nearshore marine sampling, and storm event sampling analysis in 2007 under its CCWF Grant.	Jalyn Cummings, L.HG. Water Resources Specialist (206) 780-3752 phone jcummings@ci.bainbridge-isl.wa.us
2. The pilot program incorporates two watersheds and their associated marine environments, one outfall, and one BMP.	Jalyn Cummings, L.HG. Water Resources Specialist (206) 780-3752 phone jcummings@ci.bainbridge-isl.wa.us
3. Measurements for physio-chemical water quality parameters included temperature, DO, total and dissolved organic carbon (TOC), alkalinity and hardness, pH, turbidity, total suspended solids, nutrients (N & P), metals, petroleum hydrocarbons, and organics.	Jalyn Cummings, L.HG. Water Resources Specialist (206) 780-3752 phone jcummings@ci.bainbridge-isl.wa.us
4. Bacterial samples for fecal coliform are also collected every two weeks at the six locations described above.	Jalyn Cummings, L.HG. Water Resources Specialist (206) 780-3752 phone jcummings@ci.bainbridge-isl.wa.us

VII. Information Collection, BMP Evaluation, and Monitoring

Complete Part B for all annual reports.

B. SWMP Evaluation

You are required to assess the appropriateness of the BMPs you have selected to implement your SWMP. This evaluation is necessary to evaluate whether the MEP standard set by the permit is protective of water quality in your receiving water bodies. This assessment may be entirely qualitative. Select "NA" if you are not yet implementing BMPs for a component of the SWMP. (S8.B.2., and S9)

Question	Y/N/NA	Comments (50 word limit)
1. Are the BMPs selected and implemented for Public Outreach appropriate to minimize pollutants in the MS4 to the MEP?	NA	NOT YET IMPLEMENTING THIS SWMP COMPONENT
2. Are the BMPs selected and implemented for Public Involvement appropriate to minimize pollutants in the MS4 to the MEP?	NA	NOT YET IMPLEMENTING THIS SWMP COMPONENT
3. Are the BMPs selected and implemented for Illicit Discharge Detection and Elimination appropriate to minimize pollutants in the MS4 to the MEP?	NA	NOT YET IMPLEMENTING THIS SWMP COMPONENT
4. Are the BMPs selected and implemented for Construction Stormwater Pollution Prevention appropriate to minimize pollutants in the MS4 to the MEP?	NA	NOT YET IMPLEMENTING THIS SWMP COMPONENT
5. Are the BMPs selected and implemented for Post-Construction Runoff Management appropriate to minimize pollutants in the MS4 to the MEP?	NA	NOT YET IMPLEMENTING THIS SWMP COMPONENT
6. Are the BMPs selected and implemented for Good Housekeeping for Municipal Operations appropriate to minimize pollutants in the MS4 to the MEP?	NA	NOT YET IMPLEMENTING THIS SWMP COMPONENT

VII. Information Collection, BMP Evaluation, and Monitoring

Complete Part C for all annual reports.

C. Changes in BMPs or objectives (S8.B)

If any of the BMPs or objectives is being changed, list the old BMP and objective, the new BMP and objective, and a justification for the change below. (S8.B.2., and S9)

NOTE: You may choose to attach additional documentation justifying Changes in BMPs or objectives. Note such attachments in the *Justification for change* field.

	Old BMP	Old Objective	New BMP	New Objective	Justification for Change
1	NO CHANGES				
2					
3					
4					
5					
6					
7					

VII. Information Collection, BMP Evaluation, and Monitoring

D. Preparation for future, long-term monitoring

Complete section D for the fourth annual report only.

Question	Y/N/NA	Comments (50 word limit)	Name of Attachment? Page Number?
1. Identified outfalls or conveyances for long-term stormwater monitoring?	NA		
1b. Attach site maps and descriptions. (S8.C.2.a)			
2. Identified at least two questions for SWMP effectiveness monitoring and developed monitoring plans? (S8.C.2.b)	NA		
2b. Attach the proposed questions and monitoring plans for SWMP effectiveness monitoring.			
3. Monitoring plan developed for each question? (S8.C.1.b.iii)	NA		
3b. Attach a copy of the monitoring plan.			
4. Identified sites in preparation for future, long-term monitoring? (S8.C.1.a., and S8.C.2.b)	NA		
4b. Attach a summary of the status of site identification for long-term stormwater monitoring; proposed questions for SWMP effectiveness monitoring; and status of developing the SWMP effectiveness monitoring plans.			



CITY OF BAINBRIDGE ISLAND
280 MADISON AVENUE N.
BAINBRIDGE ISLAND, WA 98110

2008 Stormwater Management Program Plan Draft

Permit Reference	Required Date	Responsible Department	Responsible Division	Responsible Position
S5.A	02/16/2008	Public Works	Engineering	Engineer 1-WR
	Develop and Implement a Stormwater Management Program (SWMP). The program comprises the components listed in S5.B. and S5.C.1. through S5.C.5.			
S5.A.1	06/30/2011	Public Works	Engineering	Engineer 1-WR
	Implement the SWMP components in accordance with the schedule. City's SWMP is applicable islandwide.			
S5.A.2		Public Works	Engineering	Engineer 1-WR
	Update the SWMP document annually for submittal with the City's annual report to Ecology.			
S5.A.2 and S	11/28/2007	Public Works	Engineering	Engineer 1-WR
	Attach annual written update of City's Stormwater Management Program (SWMP), including applicable requirements under S5.A.2 and S9 to the annual report.			
S5.A.3	11/28/2007	Public Works	Engineering	
	Implement an ongoing program for gathering, tracking, maintaining, and using information to evaluate SWMP development, implementation and permit compliance and to set priorities.			
S5.A.3.a	01/01/2009	Public Works	Engineering	
	Track costs or estimated costs of the development and implementation of the elements of the SWMP.			
S5.A.3.b		Public Works	Engineering	
	Track the number of inspections, official enforcement actions and types of public education activities as stipulated by the program components. Include in the annual report.			
S5.A.4		Public Works	Engineering	
	Continue implementation of those components of the SWMP that are already ongoing activities..			
S5.A.5.b		Public Works	Engineering	City Engineer
	Include coordination mechanisms among departments within each jurisdiction to eliminate barriers to compliance with the terms of this permit.			
S5.C		Public Works	Engineering	Engineer 1-WR
	City may rely on another entity to implement one or more of the program components in this section. Coordinate and manage these activities. Track the tasks for reporting.			
S5.C.1	11/28/2007	Public Works	Engineering	Engineer 1-WR
	Develop an education program aimed at residents, businesses, industries, elected officials, policy makers, planning staff and other employees of the City.			
S5.C.1.a		Public Works	Engineering	Engineer 1-WR
	Develop the Education and outreach program designed to achieve measurable improvements in the target audience's understanding of the addressed problem.			

Permit Reference	Required Date	Responsible Department	Responsible Division	Responsible Position
S5.C.1.a	02/15/2009	Public Works	Engineering	
				Distribute appropriate information to target audiences identified in the City. Select audiences targeted from: General public, Residents, Homeowners, Home based businesses, Businesses, Mobile businesses, Elected officials, Policy makers, Industries, Developers, Engineers, Landscapers, Contractors , Property mangers, Planning staff, and Employees.
S5.C.1.b	02/15/2009	Public Works	Engineering	
				Measure the understanding and adoption of the targeted behaviors among the targeted audiences.
S5.C.1.b and	02/15/2009	Public Works	Engineering	
				Track the types and amount of public education and outreach activities implemented.
S5.C.1.c		Public Works	Engineering	Engineer 1-WR
				Track and maintain records of all public education and outreach activities.
S5.C.2		Public Works	Engineering	
				Provide ongoing opportunities for public involvement through advisory councils, watershed committees, participation in Developing rate-structures, stewardship programs, environmental activities or other similar activities for the SWMP.
S5.C.2.a	02/15/2008	Public Works	Engineering	
				Provide opportunities for the public to participate in the decision making processes for the Development, Implementation and updates to the City's Stormwater Management Program (SWMP).
S5.C.2.a	02/15/2008	Public Works	Engineering	
				Develop and implement a process for public involvement and consideration of public comments on the City's SWMP.
S5.C.2.b	11/28/2007	Public Works	Admin - Public Works	
				Post the SWMP on the City's website.
S5.C.2.b		Public Works	Admin - Public Works	
				Make the SWMP, the annual report and all other submittals required by the Permit, available to the public. The annual report, and SWMP that was submitted with the latest annual report, shall be posted on the City's website.
S5.C.3	08/19/2011	Public Works	Engineering	Engineer 1-WR
				Develop and implement an ongoing program to detect and remove illicit connections and illegal discharges into the City's MS4 in conformance with the minimum performances measures.
S5.C.3.a		Public Works	Engineering	
				Update storm sewer system map periodically.
S5.C.3.a	02/15/2011	Public Works	Engineering	
				Develop and maintain a map of the City's MS4.

Permit Reference	Required Date	Responsible Department	Responsible Division	Responsible Position
S5.C.3.a.i		Public Works	Engineering	
		The location of all known municipal separate storm sewer outfalls and receiving waters and structural stormwater BMPs owned, operated, or maintained by the City. Each City shall map the attributes listed in the permit.		
S5.C.3.a.i	02/15/2011	Public Works	Engineering	
		Map shall show the location of all known municipal separate storm sewer outfalls, receiving waters and structural stormwater BMPs owned, operated, or maintained by the City.		
S5.C.3.a.i	02/15/2011	Public Works	Engineering	
		Map shall show all storm sewer outfalls with a 24 inch diameter or larger, or an equivalent cross-sectional area for non-pipe systems and includes tributary conveyances, associated drainage areas and land use.		
S5.C.3.a.ii		Public Works	Engineering	
		Develop and maintain a map of all connections to the municipal separate storm sewer authorized or allowed by the City after February 16, 2007.		
S5.C.3.a.iii	11/28/2007	Public Works	Engineering	
		Make the required map available to Ecology upon request.		
S5.C.3.b	08/15/2009	Public Works	Engineering	Engineer 1-WR
		Develop and implement an ordinance necessary to effectively prohibit non-stormwater, illegal discharges, and/or dumping into the City's MS4.		
S5.C.3.b.v		Public Works	Engineering	Engineer 1-WR
		The ordinance shall include escalating enforcement procedures and actions.		
S5.C.3.b.vi		Public Works	Engineering	Engineer 1-WR
		Develop an enforcement strategy and implement the enforcement provisions of the ordinance.		
S5.C.3.c	08/19/2011	Public Works	Engineering	Engineer 1-WR
		Develop and implement an ongoing program to detect and address non-stormwater discharges, spills, illicit connections and illegal dumping into the City's MS4.		
S5.C.3.c.i	08/19/2011	Public Works	Engineering	Engineer 1-WR
		Develop procedures for locating priority areas likely to have illicit discharges, including at a minimum: evaluating land uses and associated business/industrial activities present; areas where complaints have been registered in the past; and areas with storage of large quantities of materials that could result in spills.		
S5.C.3.c.ii	02/15/2010	Public Works	Engineering	Sr. Engr Specialist - WR
		Prioritize receiving waters for visual inspection.		
S5.C.3.c.ii	02/15/2011	Public Works	Engineering	Sr. Engr Specialist - WR
		Conduct field assessments for three high priority water bodies.		

Permit Reference	Required Date	Responsible Department	Responsible Division	Responsible Position
S5.C.3.c.ii	02/15/2011	Public Works	Engineering	Sr. Engr Specialist - WR
	Conduct field assessments on at least one high priority water body.			
S5.C.3.c.iii	08/19/2011	Public Works	Engineering	Engineer 1-WR
	Develop and implement procedures for characterizing the nature of, and potential public or environmental threat posed by, any illicit discharges found by or reported to the City. Investigate any complaints or reports of IDDE within 7 days. Immediately investigate problems or violations determined to be urgent or severe.			
S5.C.3.c.iv	08/19/2011	Public Works	Engineering	Engineer 1-WR
	Develop and Implement procedures for tracing the source of an illicit discharge; including visual Inspections, and when necessary, opening manholes, using mobile cameras, collecting and analyzing water samples, and/or other detailed inspection procedures.			
S5.C.3.c.v	08/19/2011	Public Works	Engineering	Engineer 1-WR
	Develop and implement procedures for removing the source of the discharge, including notification of appropriate authorities; notification of the property owner; technical assistance for eliminating the discharge; follow-up Inspections; and escalating enforcement and legal actions if the discharge is not eliminated.			
S5.C.3.d	08/19/2011	Public Works	Engineering	Engineer 1-WR
	Inform public employees, businesses, and the general public of hazards associated with illegal discharges and improper disposal of waste.			
S5.C.3.d.ii	02/15/2009	Public Works	Engineering	Engineer 1-WR
	Publicize a hotline or local telephone number for the public's reporting of spills and other illicit discharges. Track the number of calls received and the number of follow-up actions taken to those calls.			
S5.C.3.e	08/19/2011	Public Works	Engineering	
	Develop a process for obtaining feedback from public education efforts.			
S5.C.3.e	08/19/2011	Public Works	Engineering	Engineer 1-WR
	Track the number and type of spills.			
S5.C.3.e	08/19/2011	Public Works	Engineering	Engineer 1-WR
	Track the number inspections made for illicit connections.			
S5.C.3.e	08/19/2011	Public Works	Engineering	
	Compile a report on public education efforts for IDDE program component.			
S5.C.3.e	08/19/2011	Public Works	Engineering	Engineer 1-WR
	Track the number of illicit discharges identified.			
S5.C.3.f.i	08/15/2009	Public Works	Engineering	Engineer 1-WR
	Train municipal field staff responsible for identification, investigation, termination, cleanup, and reporting of illicit discharges, improper disposal and illicit connections to conduct these activities. Track the number of trainings and the number of staff trained.			

Permit Reference	Required Date	Responsible Department	Responsible Division	Responsible Position
S5.C.3.f.i	08/15/2009	Public Works	Engineering	Engineer 1-WR
Provide follow-up training to address changes in procedures, techniques or requirements. Track the number of trainings provided and the number of staff trained.				
S5.C.3.f.ii	02/15/2010	Public Works	Engineering	Engineer 1-WR
Develop and Implement an ongoing training program on the identification of an illicit discharge/connection, and on the proper procedures for reporting and responding to the illicit discharge/connection for all municipal field staff, which, as part of their normal job responsibilities, might come into contact with or otherwise observe an illicit discharge or illicit connection to the storm sewer system.				
S5.C.4		Public Works	Engineering	Engineer 1-WR
Develop, implement, and enforce a program to reduce pollutants in stormwater runoff from new development, redevelopment and construction site activities including roads meeting the thresholds of Appendix 1.				
S5.C.4.a	08/15/2009	Public Works	Engineering	
Modify BIMC 15.20 as necessary and implement the requirements to address run-off from new development, redevelopment and construction site activities.				
S5.C.4.a		Public Works	Engineering	
Maintain the existing local program that contains lower thresholds.				
S5.C.4.a.i	08/15/2009	Public Works	Engineering	Assistant City Engineer - Develop
Ordinance to be reviewed to determine if it includes the minimum requirements, technical thresholds, and definitions in Appendix 1 for new development, redevelopment, and construction sites.				
S5.C.4.a.i., a	08/15/2009	Public Works	Engineering	Assistant City Engineer - Develop
Track the number of exceptions or variances granted to the minimum requirements. Modify BIMC 15.20 to provide a means to grant adjustment or variance.				
S5.C.4.a.ii	08/15/2009	Public Works	Engineering	
Ordinance shall include the site planning process and BMP selection and design criteria for MEP and AKART.				
S5.C.4.a.ii		Public Works	Engineering	
City has adopted the site planning process and BMP selection and design criteria in the 2005 Stormwater Management Manual for Western Washington.				
S5.C.4.a.iii	08/15/2009	Public Works	Engineering	Engineer 1-WR
Modified BIMC 15.20 and 15.21 to shall provide clear legal authority, through the approval process for new development, to inspect private stormwater facilities that discharge to the City's MS4.				

Permit Reference	Required Date	Responsible Department	Responsible Division	Responsible Position
S5.C.4.a.iv		Public Works	Engineering	Assistant City Engineer - Development
				Provide provisions to allow non-structural preventive actions and source reduction approaches such as Low Impact Development Techniques (LID), measures to minimize the creation of impervious surfaces and measures to minimize the disturbance of native soils and vegetation. Provisions for LID should take into account site conditions, access and long term maintenance.
S5.C.4.b	08/15/2009	Public Works	Engineering	Assistant City Engineer - Development
				Develop and implement a permitting process to address run-off from new development, redevelopment and construction site activities with plan review, inspection and enforcement capability.
S5.C.4.b	08/15/2009	Public Works	Engineering	Assistant City Engineer - Development
				Apply permitting process to all sites that disturb a land area 1 acre or greater, including projects less than one acre that are part of a larger common plan of the Development or sale.
S5.C.4.b.i	08/15/2009	Public Works	Engineering	Assistant City Engineer - Development
				Review Stormwater Site Plans for new development and redevelopment projects. Track the number of site plans reviewed during the reporting period.
S5.C.4.b.ii	08/15/2009	Public Works	Engineering	Assistant City Engineer - Development
				Inspect, prior to clearing and construction, all known development sites that have a high potential for sediment transport as determined through plan review. Track the number of sites inspected during the reporting period.
S5.C.4.b.iii	08/15/2009	Public Works	Engineering	Assistant City Engineer - Development
				Enforce as necessary based on the inspection at new development and redevelopment projects. Track the number of enforcement actions taken during the reporting period.
S5.C.4.b.iii	08/15/2009	Public Works	Engineering	Assistant City Engineer - Development
				Inspect construction-phase stormwater controls at all known permitted development sites during construction to verify proper installation and maintenance of required erosion and sediment controls. Track the number of sites inspected during the reporting period.
S5.C.4.b.iv	08/15/2009	Public Works	Engineering	Assistant City Engineer - Development
				Enforce as necessary based on the Inspections. Track the number of enforcement actions taken during the reporting period.
S5.C.4.b.iv	08/15/2009	Public Works	Engineering	Assistant City Engineer - Development
				Verify a maintenance plan is completed and responsibility for maintenance is assigned.
S5.C.4.b.iv		Public Works	Engineering	Assistant City Engineer - Development
				Inspect all permitted Development sites upon completion of construction and prior to final approval or occupancy to ensure proper installation of permanent stormwater controls such as stormwater facilities and structural BMPs.

Permit Reference	Required Date	Responsible Department	Responsible Division	Responsible Position
S5.C.4.b.iv a)	08/15/2009	Public Works	Engineering	Assistant City Engineer - Development
				Inspect permitted development sites upon completion of construction and prior to final approval or occupancy to ensure proper installation of permanent stormwater controls such as stormwater facilities and structural BMPs. Track the number of sites known during the reporting period and the number of sites inspected during the reporting period.
S5.C.4.b.vi	08/15/2009	Public Works	Engineering	Assistant City Engineer - Development
				Develop and implement an enforcement strategy to respond to issues of non-compliance.
S5.C.4.c	08/15/2009	Public Works	Engineering	Assistant City Engineer - Development
				Inspect post-construction stormwater controls, including structural BMPs, at new development and redevelopment projects. Track the number of sites inspected during the reporting period. Track the number of structural BMPs inspected during the reporting period. Track the number of enforcement actions taken during the reporting period.
S5.C.4.c	08/15/2009	Public Works	Engineering	Engineer 1-WR
				Develop and implement a long-term operation and maintenance (O&M) program for post-construction stormwater facilities and BMPs.
S5.C.4.c.i	08/15/2009	Public Works	Engineering	Engineer 1-WR
				Modify BIMC 15.21 to clearly identify the party responsible for maintenance, with a requirement for inspection of facilities and establishment of enforcement procedures.
S5.C.4.c.ii	08/15/2009	Public Works	Operations and Maintenance	PW Crew Chief - Utilities
				Perform timely maintenance as per S5.C.4.c.ii. Attach documentation for any maintenance delays.
S5.C.4.c.ii	08/15/2009	Public Works	Engineering	PW Crew Chief - Utilities
				Establish maintenance standards that are as protective, or more protective, of facility function as those specified in Chapter 4 of Volume V of the 2005 Stormwater Management Manual for Western Washington.
S5.C.4.c.iii	08/15/2009	Public Works	Operations and Maintenance	PW Crew Chief - Utilities
				Document reduced inspection frequency per S5.C.4.c.iii.
S5.C.4.c.iii	02/15/2010	Public Works	Operations and Maintenance	PW Crew Chief - Utilities
				Annually inspect and maintain all stormwater treatment and flow control facilities (other than catch basins). Document the number of known facilities and number of facilities inspected during the reporting period.
S5.C.4.c.iv	08/15/2009	Public Works	Engineering	
				Inspect all new stormwater treatment and flow control facilities owned or operated, including catch basins, for new residential developments that are a part of a larger common plan of development or sale, every 6 months during the period of heaviest house construction (i.e., 1 to 2 years following subdivision approval) to identify maintenance needs and enforce compliance with maintenance standards as needed? Track the number of facilities inspected during the reporting period.

Permit Reference	Required Date	Responsible Department	Responsible Division	Responsible Position
S5.C.4.d	08/15/2009	Public Works	Engineering	
				Implement a procedure for keeping records of inspections and enforcement actions by staff, including inspection reports, warning letters, notices of violations, other enforcement records, maintenance inspections and maintenance activities.
S5.C.4.e		Public Works	Engineering	Assistant City Engineer - Development
				Make available copies of the "Notice of Intent for Construction Activity" and copies of the "Notice of Intent for Industrial Activity" to representatives of proposed new development and redevelopment.
S5.C.4.f	08/15/2009	Public Works	Engineering	Assistant City Engineer - Development
				Train all staff responsible for implementing the program to control stormwater runoff from new development, redevelopment, and construction sites, including permitting, plan review, construction site inspections, and enforcement. Track number of trainings provided and the number of staff trained.
S5.C.5	02/15/2010	Public Works	Engineering	Engineer 1-WR
				Develop and Implement an operations and maintenance (O&M) program that includes a training component and has the ultimate goal of preventing or reducing pollutant runoff from municipal operations.
S5.C.5.a	02/15/2010	Public Works	Engineering	Engineer 1-WR
				Adopt maintenance standards as protective, or more protective, of facility function as those specified in Chapter 4 of Volume V of the 2005 Stormwater Management Manual for Western Washington.
S5.C.5.a.ii	02/15/2010	Public Works	Operations and Maintenance	PW Crew Chief - Utilities
				Document reduced inspection frequency per S5.C.5.a.ii.
S5.C.5.b		Public Works	Operations and Maintenance	PW Crew Chief - Utilities
				Inspect all municipally owned or operated permanent stormwater treatment and flow control facilities, other than catch basins, and taking appropriate maintenance actions in accordance with the adopted maintenance standards and within the required timelines of the permit.
S5.C.5.c	02/15/2010	Public Works	Operations and Maintenance	PW Crew Chief - Utilities
				Conduct spot checks of stormwater facilities after storms of more than 3 inches of rain in 24 hours. Track the number of known facilities and the inspections during the reporting period.
S5.C.5.c		Public Works	Operations and Maintenance	PW Crew Chief - Utilities
				Conduct repairs or take appropriate maintenance actions based on the inspection result.
S5.C.5.d	02/15/2010	Public Works	Operations and Maintenance	PW Crew Chief - Utilities
				Inspect municipally owned or operated catch basins at least once before the end of the Permit term. Track the number of known catch basins and number of inspections.
S5.C.5.d		Public Works	Operations and Maintenance	PW Crew Chief - Utilities
				Clean all catch basins if indicated.
S5.C.5.e		Public Works	Operations and Maintenance	PW Crew Chief - Utilities
				Established an inspection program designed to inspect all sites and achieving inspection of 95%.

Permit Reference	Required Date	Responsible Department	Responsible Division	Responsible Position
S5.C.5.f	11/28/2007	Public Works	Engineering	Engineer 1-WR
Establish and implement practices to reduce stormwater impacts associated with runoff from streets, parking lots, roads or highways owned or maintained by the City, and road maintenance activities conducted by the City.				
S5.C.5.g	11/28/2007	Public Works	Engineering	Engineer 1-WR
Establish and implement policies and procedures to reduce pollutants in discharges from all lands owned or maintained by the City and subject to this Permit, including but not limited to parks, open space, road right-of-way, maintenance yards, and stormwater treatment and flow control facilities.				
S5.C.5.h		Public Works	Engineering	Engineer 1-WR
Develop and Implement an on-going training program for employees of the City whose construction, operations or maintenance job functions may impact stormwater quality. Follow-up training shall be provided as needed to address changes in procedures, techniques or requirements. Document and maintain records of training provided.				
S5.C.5.i	11/28/2007	Public Works	Engineering	Engineer 1-WR
Develop and implement a Stormwater Pollution Prevention Plan (SWPPP) for all heavy equipment maintenance or storage yards, and material storage facilities owned or operated by the City.				
S5.C.5.j		Public Works	Engineering	
Maintain records of all inspections, maintenance or repair activities conducted by the City.				
S8.B		Public Works	Engineering	Engineer 1-WR
The City shall provide the following information in each annual report:				
S8.B.1		Public Works	Engineering	Engineer 1-WR
Attach descriptions of any stormwater monitoring or studies conducted by the City during the reporting period. If stormwater monitoring was conducted on behalf of the City, or if studies or investigations conducted by other entities were reported to the City, a brief description of the type of information gathered or received shall be included in the annual report.				
S8.B.2		Public Works	Engineering	Engineer 1-WR
Provide an assessment of the appropriateness of the BMPs identified by the City for of the SWMP activities including changes made, or anticipated to be made, to the BMPs that were previously selected for implementation.				
S8.C.1		Public Works	Engineering	Sr. Engr Specialist - WR
Prepare to participate in the implementation of a comprehensive long-term monitoring program. The monitoring program shall include two components: stormwater monitoring and targeted Stormwater Management Program (SWMP) effectiveness monitoring.				
S8.C.1.a		Public Works	Engineering	
Identify sites for long-term stormwater monitoring. Sites shall be suitable for permanent installation and operation of flow-weighted composite sampling equipment.				

Permit Reference	Required Date	Responsible Department	Responsible Division	Responsible Position
S8.C.1.a.iv		Public Works	Engineering	Engineer 1-WR
Identify two outfalls or conveyances where stormwater sampling could be conducted. One outfall shall represent commercial land use and the second will represent high-density residential land use.				
S8.C.1.a.v		Public Works	Engineering	
Document how sites are selected and justify the basin size, based on comparison of the times of concentration with rainfall durations for typical seasonal storms.				
S8.C.1.b.i		Public Works	Engineering	
Prepare to conduct monitoring to determine the effectiveness of the City's SWMP at controlling stormwater-related problems that are directly addressed by actions in the SWMP.				
S8.C.1.b.iii		Public Works	Engineering	Sr. Engr Specialist - WR
Develop a monitoring plan containing the required elements.				
S8.C.2		Public Works	Engineering	Sr. Engr Specialist - WR
Report the status of the monitoring program in the fourth annual report.				
S9.A	03/31/2008	Public Works	Engineering	Engineer 1-WR
March 31 of each year the City shall submit an annual report. The reporting period for annual reports will be the previous calendar year.				
S9.B	03/31/2008	Public Works	Engineering	Engineer 1-WR
Two printed copies and an electronic (PDF) copy of each document shall be submitted to Ecology.				
S9.C	03/31/2008	Public Works	Admin - Public Works	
City shall keep all records related to this permit and the SWMP for at least five years. Except for the requirements of the annual reports described in this permit, records shall be submitted to Ecology only upon request.				
S9.D	03/31/2008	Public Works	Admin - Public Works	
City shall make all records related to this permit and the City's SWMP available to the public at reasonable times during business hours. The City will provide a copy of the most recent annual report to any individual or entity, upon request. A reasonable charge may be assessed by the City for making photocopies of records. The City may require reasonable advance notice of intent to review records related to this Permit.				
G18	07/01/2012	Public Works	Engineering	Engineer 1-WR
City shall reapply for permit renewal at least 180 days prior to the specified expiration date of this permit.				
G19.C		Public Works	Engineering	Engineer 1-WR
Submit to the Department of Ecology, prior to or together with any reports, information, or applications, any change of the authorized representative.				

Permit Reference	Required Date	Responsible Department	Responsible Division	Responsible Position
G20 and S4.I	11/28/2007	Public Works	Engineering	City Engineer
Notify Ecology of the failure to comply with the permit terms and conditions within 30 days of becoming aware of the non-compliance.				
G20 and S4.I	11/28/2007	Public Works	Engineering	Engineer 1-WR
Notify Ecology immediately in cases where the City becomes aware of a discharge from the City's MS4 which may cause or contribute to an imminent threat to human health or the environment.				
G3		Public Works	Engineering	Engineer 1-WR
City shall notify Ecology and other appropriate spill response authorities immediately of all spills into the MS4 that would constitute a threat to health, welfare or environment.				
G9.B		Public Works	Engineering	
The City shall retain records of all monitoring information, all reports required by this Permit, and records of all data used to complete the application for this permit, for a period of at least five years. This period of retention shall be extended during the course of any unresolved litigation regarding the discharge of pollutants by the City or when requested by Ecology.				